How to View My Events

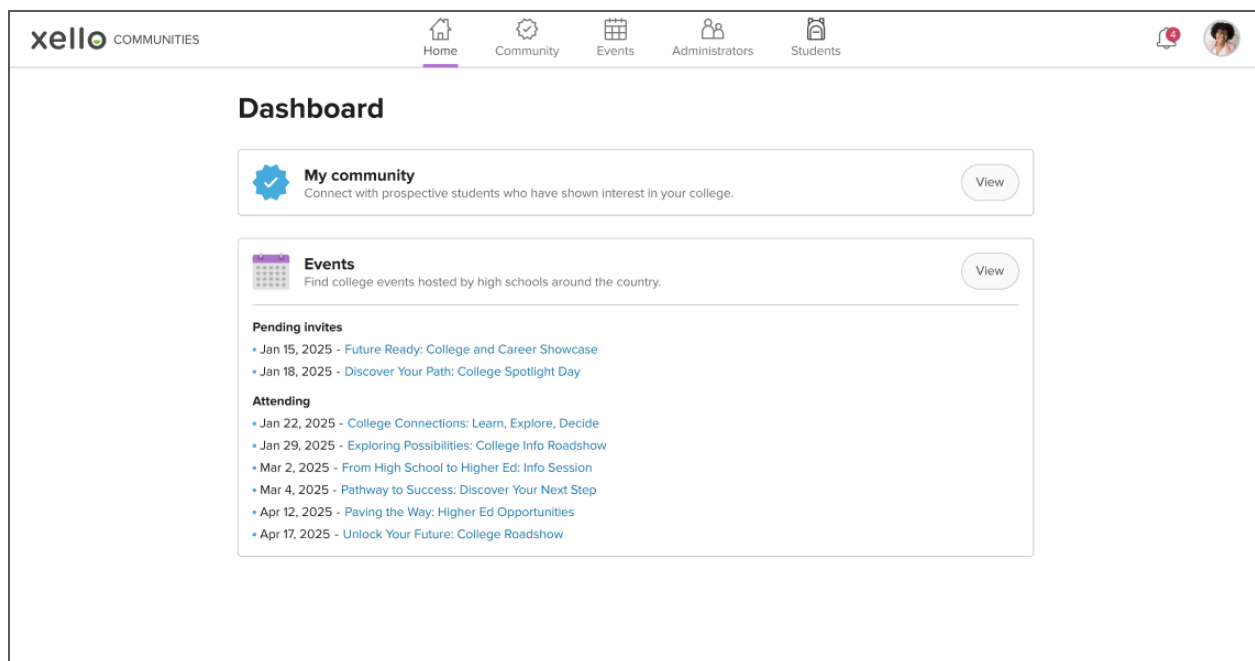## Xello Communities

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All Administrators will be able to see the events that they have either been confirmed to attend or requested to attend.

Administrators can view events through their Dashboard or on the Events Page.

Dashboard
Events section on the dashboard that displays all events that users are confirmed to attend, all events they've requested to attend, and all events at which they've been invited.

Events Page
Administrators can also view their events on the Events page. On this page, Requested & Invited Events are displayed together under the "Pending" header.

Note: A college partner will receive an email with updates if there are any changes to an event they're confirmed to attend.